



# HINDUSTHAN INSTITUTE OF TECHNOLOGY

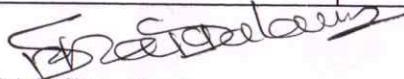
Autonomous Institution affiliated to Anna University, Approved by AICTE, New Delhi  
Accredited with 'A' Grade by NAAC, Accredited by NBA (Aero, CSE, ECE and MECH)



COIMBATORE – 641 032.

It is here by informed that the following faculty members are nominated for **Student Welfare Committee** of this institution for the year 2024-2025.

S.No	Name of the Member	Position	Category	Mobile No.	E-mail id
1	Dr. C.Natarajan,	Chairman	Principal	99946 30696	hitprincipal@hindusthan.net
2	Dr. B.Paulchamy	Member Secretary	Head of the Department	96291 83233	hitece2013@gmail.com
3	Dr.A.Purushothaman	Coordinator	Professor	9940796364	Dr.purushothaman@hit.edu.in
4	Dr. A. Jameer Basha	Member	Head of the Department	94434 03786	a.jameerbasha@gmail.com
5	Dr.S.R.Rajabalayanan	Member	Head of the Department	+91 94439 24797	kpdhanabal@gmail.com
6	Dr.L.Vijayakumar	Member	Head of the Department	+91 94429 82665	hit.mech@hindusthan.net
7	Dr.S.Elango	Member	Head of the Department	+91 79041 42709	durainithi@gmail.com
8	Dr.S.Jeyabharathi	Member	Head of the Department	+91 99408 80528	dr.navarasu.dm@hit.edu.in
9	Mrs.K.Kowsalya	Member	Assistant Professor	+91 97511 89821	dr.jeyabharathi@hit.edu.in
10	Mrs.M.Banu priya	Member	Assistant Professor	+91 97918 77318	dr.vijakakumar@hit.edu.in
11	Mrs.G.Kavipriya	Member	Assistant Professor	+91 9566907689	Kavipriya.m@hit.edu.in
12	Mr.S.Udhyakumar	Member	Assistant Professor	+91 96263 08771	2014vsb@gmail.com
14	Mr.T.Tamilselvan	Member	Assistant Professor	+91 97887 22570	Tamilselvan.t@hit.edu.in
15	Mr.C.K.Manikandan	Member	Assistant Professor	+91 94860 78538	Manikandan.ck@hit.edu.in

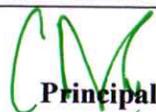
  
IQAC Coordinator

**Dr.S.R. RAJABALAYANAN**

Coordinator

Internal Quality Assurance Cell  
Hindusthan Institute of Technology  
Coimbatore - 641 032.



  
Principal

**Dr. C. Natarajan, ME.Ph.D.,**

**PRINCIPAL**

Hindusthan Institute of Technology  
Coimbatore - 641 032.



# HINDUSTHAN INSTITUTE OF TECHNOLOGY

Autonomous Institution affiliated to Anna University, Approved by AICTE, New Delhi  
Accredited with 'A' Grade by NAAC, Accredited by NBA (Aero, CSE, ECE and MECH)  
COIMBATORE – 641 032.

HITECH/SWC/CC/001

DATE: 10.09.2024

## Subject: Meeting regarding Student Welfare and Quality Enhancement

All members of the **Student Welfare Committee** are hereby informed that a meeting is scheduled to be held under the guidance of the Principal to discuss student-related matters and quality initiatives for the current academic session.

### Meeting Details:

- **Date:** 13.09.2024
- **Time:** 11:00 AM
- **Venue:** Board Room

### Proposed Agenda:

1. Discussion on student grievance redressal mechanisms.
2. Review of campus facilities (Canteen, Hostel, and Health Center).
3. Coordination with IQAC for student satisfaction surveys.
4. Planning of upcoming extracurricular and welfare activities.
5. Any other matter with the permission of the Chair.

All members and student representatives are requested to attend the meeting punctually.

**Coordinator / Convener Student Welfare Committee**

**Chairman/Principal**  
**Dr. C. Natarajan, ME.Ph.D.,**  
**PRINCIPAL**  
Hindusthan Institute of Technology  
Coimbatore - 641 032.



### Copy to:

1. **The Principal:** For kind information and to preside over the meeting.
2. **IQAC Coordinator:** For record-keeping and alignment with Quality Assurance standards.
3. **All Department Heads:** For circulation among staff and students.
4. **Office File.**

## 2. Agenda Points Discussed

- **Confirmation of Previous Minutes:** The minutes of the meeting held on 14.08.2023 were read and confirmed.
- **Student Grievance Redressed:** A review of the grievance box showed three requests for improved lighting in the library and extended canteen hours during exams.
- **IQAC Integration:** The IQAC Coordinator proposed a digital "Student Satisfaction Survey" to be launched next month to track institutional quality.
- **Welfare Initiatives:** Discussion on organizing a "Mental Health & Stress Management" seminar for first-year students.
- **Facility Audit:** A sub-committee was formed to inspect hostel hygiene and drinking water facilities.

## 3. Resolutions & Action Plan

Action Item	Responsibility	Target Date
Installation of additional LED lights in the Library.	Estate Manager	30.09.2024
Launch of Online Student Satisfaction Survey.	IQAC Coordinator	05.10.2024
Drafting the Seminar Proposal for Stress Management	SWC Coordinator	25.09.2024
Extension of Canteen hours until 7:00 PM.	Canteen Manager	Immediate

## 4. Concluding Remarks

The **Principal** emphasized that student well-being is the cornerstone of academic excellence and directed the committee to ensure all resolutions are implemented within the stipulated timelines. The **IQAC Coordinator** reminded the committee to maintain documentation for the upcoming NAAC/Accreditation visit.

The meeting concluded with a vote of thanks to the Chair.

Coordinator



Chairman/Principal  
Dr. C. Natarajan, M.E.Ph.D.,  
PRINCIPAL  
Hindusthan Institute of Technology  
Coimbatore - 641 032.



# HINDUSTHAN INSTITUTE OF TECHNOLOGY

Autonomous Institution affiliated to Anna University, Approved by AICTE, New Delhi  
Accredited with 'A' Grade by NAAC, Accredited by NBA (Aero, CSE, ECE and MECH)  
COIMBATORE – 641 032.

**Date of Meeting:** 13.09.2024

**Time:** 11:00 AM – 12:30 PM

**Venue:** Board Room

## 1. Attendance

S.No	Name of the Member	Position	Signature
1	Dr. C.Natarajan,	Chairman	
2	Dr. B.Paulchamy	Member Secretary	
3	Dr.A.Purushothaman	Coordinator	
4	Dr. A. Jameer Basha	Member	
5	Dr.S.R.Rajabalayanan	Member.	
6	Dr.L.Vijayakumar	Member	
7	Dr.S.Elango	Member	
8	Dr.S.Jeyabharathi	Member	
9	Mrs.K.Kowsalya	Member	
10	Mrs.M.Banu priya	Member	
11	Mrs.G.Kavipriya	Member	
12	Mr.S.Udhyakumar	Member	
14	Mr.T.Tamilselvan	Member	
15	Mr.C.K.Manikandan	Member	



# HINDUSTHAN INSTITUTE OF TECHNOLOGY

Autonomous Institution affiliated to Anna University, Approved by AICTE, New Delhi  
Accredited with 'A' Grade by NAAC, Accredited by NBA (Aero, CSE, ECE and MECH)  
COIMBATORE – 641 032.

**Ref:** SWC/ATR/2024-05

**Date of Report:** 05.10.2024

**Subject:** Implementation status of resolutions passed in the meeting dated 13.09.2024.

S.No	Resolution/Decision Taken	Action Taken by the Committee	Status/Outcome
1	<b>Library Lighting:</b> Increase illumination in the reading hall.	Estate Manager installed 12 additional high-lumen LED panels in the North Wing.	<b>Completed</b> (28.09.2024)
2	<b>Student Satisfaction Survey:</b> Launch digital feedback form via IQAC.	Link shared via College ERP and WhatsApp groups to all departments.	<b>In Progress</b> (65% response rate)
3	<b>Canteen Hours:</b> Extend service until 7:00 PM for late-stayers.	Official memo issued to Canteen Vendor; extended hours started 20.09.2024.	<b>Completed</b>
4	<b>Mental Health Seminar:</b> Plan "Stress Management" workshop.	Resource person (Dr. L.Hari, Psychologist) confirmed for Oct 15th.	<b>Scheduled</b>
5	<b>Hostel Hygiene:</b> Conduct a surprise inspection of the Mess.	SWC Sub-committee visited Boys' and Girls' hostels. Water filters serviced.	<b>Completed</b>

## Summary Remarks:

The Student Welfare Committee has successfully addressed 80% of the grievances raised in the September meeting. Items marked "In Progress" are being monitored weekly. The IQAC Coordinator has verified these actions for inclusion in the **Annual Quality Assurance Report (AQAR)**.

Coordinator

Principal

**Dr. C. Natarajan, ME.Ph.D.,**  
**PRINCIPAL**  
Hindusthan Institute of Technology  
Coimbatore - 641 032.





**HINDUSTHAN INSTITUTE OF TECHNOLOGY**

**COIMBATORE- 641032**



## **STUDENT WELFARE COMMITTEE**

### **OBJECTIVES**

- 1) Act as an interface between students and administration, taking suggestions of students (regarding students welfare)
- 2) Develop strong student-teacher relationship and help the students with psychological issues to achieve reconciliation with the self and others (consulting college counselors)
- 3) Hygiene:
  - ✓ General hygiene in the campus
  - ✓ Canteen and food hygiene
  - ✓ Building maintenance and hygiene
  - ✓ Check drinking water
- 4) At college level:
  - To organize programmes to make students job ready, strengthen the placement cell and make them aware of existing placement cells activities, motivate students to register and participate in large numbers specially in Non-Commerce departments
  - To organize special meetings with the parents of those students whose fail to attend classes and show low performance in the class
  - Co-ordination with staff council committee for welfare of students
- 5) At student level:
  - Encourage students to participate in Personality Development Classes
  - Spread awareness about various schemes, plans, courses and programmes started for the welfare/development of students (like medical facilities and internal complaints committee)

**Dr. A. PURUSHOTHAMAN, M.E., Ph.D.,**  
Associate Professor  
Department of ECE  
Hindusthan Institute of Technology  
Coimbatore - 641 032.

**Dr. C. Natarajan, M.E., Ph.D.,**  
**PRINCIPAL**  
Hindusthan Institute of Technology  
Coimbatore - 641 032.